



NIT NO. SHCC/DBS/1681/2020

**Method and procedure of procurement:** Open Competitive Bidding (Single Stage – Two Envelopes)**Description of work:** TENDER FOR HIRING SERVICES FOR EXTERNAL AUDIT FIRM**BIDDERS' ELIGIBILITY CRITERIA**

Sr. No	Criteria	Description	Bidder Name
01	Company Profile	Years in Specific Services / Business	
02	Firm Registration	Firm should be on State Bank of Pakistan (SBP) panel of approved auditors in category (A).	
03	Firm Affiliated or Registered	Firm should be affiliated with Reputable major / Global Accounting Firm.	
04	Must 3 Branch Offices	Firm should have its head office in karachi, with at least three (03) major cities of Pakistan including Karachi and Lahore.	
05	Specific & General Work Experience (Completion Certificates attached)	Firm should have at least five (05) years of relevant professional experience in undertaking assignments of similar nature in the External. Audit Experience in the Government Sector (including donor funded Government Projects) as well as Work experience of working with the Sindh, other Provincial and Federal government on the similar assignments, including Supplementing / Co-sourcing of External Audit for listed corporations or multinational or public sector or Section 42 companies in Pakistan or abroad with dedicated resources / functions.	
06	Firm/ Company has never been blacklisted	Signed Affidavit indicating that company is not blacklisted by any government, semi government or autonomous body.	
07	Workforce	Firm should have at least five (05) partners / Executive Directors. At least ten (10) qualified accountants should be full time employees of the firm (ACA, ACMA). (Attach copy of degree, diploma, certification, appointment letter & pay slip to verify)	



# SINDH HEALTH CARE COMMISSION (SHCC)

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08	Income Tax	Income Tax Returns for last three years.	
09	Valid Tax Registration and Active Tax Payer	Must have valid NTN, GST, PST, SRB and Name in Active Tax Payers List (ATL) of FBR.	
10	Financial Capability	Average turnover in relevant Business during last 3 Years:  (Attach Audited Financial Statements)	

## Information Required

### a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
  - Sole Proprietor
  - Partnership Firm
  - Private Limited Company
  - Public Limited Company
  - Entity registered / incorporated outside Pakistan (Give details)
  - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

### b) DETAILS OF TOTAL STAFF EMPLOYED

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Audit Domain
- 4 Total No. of Staff assigned for the proposed project.