



SINDH HEALTHCARE COMMISSION

Quality Care for All

Sindh Healthcare Commission

Request for Proposal

For

**SERVICES OF AN ARCHITECTURAL FIRM FOR
OFFICE DESIGNING AND CONSTRUCTION
SUPERVISION**

**AT BLOCK C 2ND FLOOR FTC BUILDING
SHAHRAH-E- FAISAL KARACHI**

SHCC/BS/1408/2018

**TENDER FOR ACQUIRING SERVICE OF AN ARCHITECTURAL FIRM TO DESIGN AND SUPERVISE
CONSTRUCTION OF OFFICE SPACE**

Sindh Health Care Commission (SHCC) has been established by Govt. of Sindh under Sind Health Care Commission Act 2013, to improve the quality of healthcare services and ban quackery in the Province of Sindh in all its forms and manifestations. SHCC intends to acquire services of an architectural firm to design and supervise construction of office space at Block C 2nd Floor FTC Building, Shahrhae Faisal, Karachi:

S. No.	Tender Description	Tender No.	Bidding Procedure	Tender Collection (Start Date)	Tender Collection (End Date)	Tender Submission (Date/Time)	Tender/Bid Opening Date (Technical & Financial)
01	Acquiring Services of an Architectural Firm to Design and Supervise Construction of Office	SHCC/BS/1408/2018	Single Stage Two Envelop	13 th May, 2018 on publication of advertisement	31 st May, 2018 14 working days from the publication of advertisement	31 st May, 2018 Up to 1300 hours	On 31 st May at 1400 hours SHCC Office Block C, 2 nd Floor, FTC Building, Shahrhae Faisal

1. The Sindh Healthcare Commission intends to hire services of a reputable and experienced “**Architectural Firm**”, registered with Pakistan Council of Architects and Town Planners and on Active Tax Payers Lists of Federal and Provincial governments including SRB (for Sindh Sales Tax) to design and supervise construction of SHCC office space at Block C, 2nd Floor, FTC Building Shahrhae-e-Faisal, Karachi.
2. Detailed bidding documents and other related information can be obtained from the office of Director Business Support (SHCC) at the address given below on any working day between 9:30 am to 4:30 pm by paying an amount of Rs. 1,000/- (Non-Refundable) through pay order in favor of Sindh Healthcare Commission on or before 31st May, 2018 or can be downloaded from the website of www.shcc.org.pk
3. Single Stage Two Envelop Procedure will be used for open competitive bidding. The interested firms are requested to submit their sealed bids comprising single package containing two separate envelopes clearly marked as ‘financial’ and ‘technical’ in bold and legible letters.
4. Sealed bids will be submitted till 1:00 pm on 31st May, 2018 in Sindh Healthcare Commission Office Block C 2nd Floor FTC Building Shahrhae-e-Faisal, Karachi and technical bids will be opened on the same day at 2:00 pm in the presence of representatives of participating firms.
5. Bid Security equivalent to 2.0% of total bid value in the form of Pay Order / Demand Draft / Banker’s Cheque in favor of Sindh Healthcare Commission, Karachi shall be submitted with the sealed financial proposal. Bids without the Bid Security will be rejected.
6. SHCC reserved the right to reject any or all bids and annul the bidding procedure in accordance with SPPRA rules.

Director Business Support
Sindh Healthcare Commission
Block C 2nd Floor FTC Building, Shahrhae Faisal
Karachi, Tel. 021-38656000
Email: mpl@shcc.org.pk

BACKGROUND

The Sindh Healthcare Commission intends to design and construct office space at the Block C 2nd Floor FTC Building Shahrah-e-Faisal, Karachi. In this regard SHCC requires the services of Architectural firm to design the office space on approximately 10,000 Sq. Ft in an open office workstations style with few rooms for directors.

SCOPE OF SERVICES

The selected firm will be required to provide the following services:

- i.* To develop an architectural design with BOQ/material details for an open smart office system for directors & other staff approx. 50 to 70 work places on approximately 10,000 Sq. Feet.
- ii.* Provide at least two architectural plans (options) for the space available and construction of work-stations along with the estimated expenditure of each option.
- iii.* To supervise construction/ provide technical assistance to SHCC during construction of the work/ office space as per approved plan till its completion.

PAYMENT SCHEDULE

No.	Deliverable	Percentage of the total Contracted Payment
1.	Upon submission initial draft layouts and designs - two options	20%
2.	Upon submission of approved/ final design along with technical details	30%
3.	Supervision: Upon completion of at least 50% of the construction works	25%
4.	After full completion & Hand Over.	25%

EVALUATION PROCESS

It is our intention to select the firm that presents the best combination of experience, capacity and competence to cater the needs of Sindh Healthcare Commission. SHCC will examine and review the documents submitted, call references and others who have worked with your firm. A site visit to the office to meet the firm's staff and principals working on this matter may also be done.

EVALUATION CRITERIA

S.no	Parameters against which technical evaluation shall be done	Scoring brackets	Total points allocated
1	<u>Profile</u>		<u>60</u>
1.1	<u>Years of Experience:</u>		<u>20</u>
	≤ 2 year	5	
	≥ 3 ≤ 6 years	10	
	≥ 7 ≤ 10 years	15	
	≥ 11 years	20	
1.2	<u>Profile of total projects executed by the firm</u>		<u>40</u>
	≥ 1 ≤ 3 projects of Office space designing and construction supervision of more than 5000 Sq. ft area	10	
	≥ 4 ≤ 8 projects of Office space designing and construction supervision of more than 5000 Sq. ft area	20	
	≥ 9 ≤ 12 projects of Office space designing and construction supervision of more than 5000 Sq. ft area	30	
	≥ 13 projects of Office space designing and construction supervision of more than 5000 Sq. ft area	40	
2	<u>Relevant Experience of Team</u>		<u>30</u>
	Bachelor's degree in Architectural Designing with ≥ 2 ≤ 4-year experience	10	
	Bachelor's degree in Architectural Designing with ≥ 5 ≤ 8-year experience	20	
	Bachelor's degree in Architectural Designing with ≥ 9 years' experience.	30	
3	<u>Financial Strength of the Firm</u>		<u>10</u>

Bank statements showing cash flow between Rs. 5 Million and less than Rs. 10 million in the year 2017	5	
Bank statements showing cash flow of more than Rs. 10 million in the year 2017	10	
	Total	100

(Passing marks / score = 50%)

(To be separately sealed along with Bid Security)

Name of the firm:

FINANCIAL BID

S.No.	Description	Quantity	Rate / Sq. Feet	Total Amount in PKR
1.	Floor Layouts & Designs with material details/ BOQs with exact measurements for construction tendering	10,000 Square Feet Approximately		
2.	Supervision/ Technical assistance during construction period	10,000 Square Feet Approximately		
3.	Total Bid Value (inclusive of all taxes)			
i)	2% Bid Security			
ii)	Pay Order No.			

All prices must be inclusive of all applicable taxes (i.e. SST, GST, Income Tax etc)

Director Business Support
Sindh Healthcare Commission
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Karachi, Tel. 021-38656000