

For Issuance of Regular License

To,
The Chief Executive Officer,
Sindh Health Care Commission
2nd Floor, Block-C, FTC building Shahrah-e-Faisal, Karachi

Subject: **ISSUANCE OF REGULAR LICENSE**

It is respectfully submitted that:

1. I am owner/manager of _____
2. teaching/non-teaching _____ bedded hospital _____
(Address). _____
3. My HCE has been awarded the provisional license by SHCC vide License Certificate No. _____ dated _____
4. My HCE has qualified for award of Regular License as per Inspection report issued after the last inspection by your team on _____
5. I have also deposited the prescribed fee for issuance of the Regular License.

It is requested that the Regular License may please be issued in favour of _____ HCE without any further delay.

Thanks

D.A

Copies of

- 1- CNIC
- 2- Provisional License
- 3- Last Inspection Report
- 4- Fee receipt

yours sincerely

Name: _____

Owner/Manager _____

Address: _____

Dated: _____

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- 1- Amount due (in words) -----
- 2- Amount received (in words) -----
- 3- Difference if any (in words) -----
- 4- Deposit verified: Yes/No-----

Signature of Director Finance-----

Forwarded to the Chief Executive Officer for approval

Signature of Director Licensing & Accreditation -----

Approved

Chief Executive Officer
Sindh Health Care Commission